

CHECK LIST FOR SEMINARIAN APPLICANT

NAME: _____ DIOCESE: _____
 _____ Year

1. Application form ()
2. Photographs (2) () ()
3. Two (2) “Recommendation of Applicant” forms () ()
(former professor or co-workers, not relatives)
4. Official and currently dated transcripts ()

5. If English is your second language, submit a copy of your TOEFL score ()
(a score of 500 is required - must be taken by August 1st)
6. Graduate Record Examination *(must be taken by August 31st)* ()
7. Official and currently dated baptism/confirmation certificate (B) (C)
8. Letter of sponsorship from your diocese/religious order ()
9. Letter of recommendation and final evaluation from the rector of all seminaries attended ()
10. If admitted to ministries or ordained to the diaconate, certificate of same:
 Reader, Acolyte, Candidacy, Diaconate (R) (A) (C) (D)
11. Physical examination *(within 6 months: cf. form)* ()
 Physical history ()
 Immunization records *(Tetanus-Diphtheria must be within 10 years)* ()
12. Psychological assessment ()
13. Background check *(letter from sponsoring diocese/religious order indicating date conducted)* ()
14. Interview with the Admissions Board ()
15. Essay ()

Please mail above documents to:

Very Reverend Jose I. Lavastida
 Notre Dame Seminary
 2901 S. Carrollton Avenue
 New Orleans, Louisiana 70118